

Pennington County Extension Board Meeting
March 11, 2025 – 6:00 PM In Person

The Pennington County Extension Board met on March 11, 2025, at the Walter Taylor Building. Odden called the meeting to order at 6:10 PM with the following board members present in Person Patty Brunner, Heather Chambliss, John James, Matt Odden, Tyler Myers, Kim Suckow, SDSU Extension 4-H Youth Program Advisor, Jane Amiotte 4-H Youth Program Advisor, and Gary Drewes Pennington County Commissioner.

Note that while 4-H Staff attended they are not appointed to the Extension Board and did not vote on matters presented to the Extension Board.

The Pledge of Allegiance and 4-H pledge were recited

Approval of Agenda

Brunner Moved to amend the agenda and add an Ag and Natural Resources item to the New Business. 2nd by James. Motion Passed

Introductions- Round table on introductions

Training of New Members A simple review of what the Extension Board does—Handbooks were handed out to each member and an explanation of our workings was given. It was asked about voting members for the County Commissioners. We looked through the handbook but are unsure as to actual protocol. As a group we decided that per the verbiage the County Commissioners can vote.

Approval of the Minutes

Moved by Brunner and seconded by James. Motion passed.

Review Vouchers

Vouchers viewed by the members present. Matt Odden reviewed and approved prior to the meeting, and they are available at the 4-H office if needed.

- The Auditor and AT&T Agreed to use the credit that was on the 4-H Account. There is a credit of \$405.75 as of 12/2/2024. Credits are now being used starting in December 2024

Budget Update

2024 Budget- Everything from 2024 has been entered. Staffing was down to one person starting October 2024, so our budget ended up with a credit which rolled back to the General Budget.

2025- a Few Adjustments but on Track.

Old Business

- Promotion in “Back to School Edition” of the Black Hills Family Magazine- Releases Sept 1st -prices in handout
 - Talked about doing again in fall of 2025
 - Kim to get pricing

Admin Assistant Position update

New person was hired and will start 3/17/25

New Business

- Election of Officers
 - Chair- James moved to nominate Matt Odden. Chambliss Second, Drewes Moved to cease nominations. Motion Carried
 - Vice Chair- Chambliss moved to nominate Patty Brunner. James Second, Drewes Moved to cease nominations. Motion Carried
 - Secretary- Chair- James moved to nominate Heather Chambliss. Brunner Second, Drewes Moved to cease nominations. Motion Carried
- Ag and Natural Resources

The Ag and Natural Resources would like a 4-H update at their monthly meeting if possible. They meet the 1st Wednesday of the month at 11:45 am. It was discussed and decided if a Board member could make it then someone would try to be there.
- Kim's Report – Presented to board and a hardcopy was provided. Can be found attached.
- Jane's Report – Presented to board and a hardcopy was provided. Can be found attached.
- Extension Board Per Diem- Pass around and fill out forms- Turn back into Kim

The forms were passed around, filled out, and returned.

Mission Moment

- Committee represents all aspects of the county and brings with them different experiences. Members should also be knowledgeable about youth in their community including problems, interests, ideas to solve issues, and available resources. This makes the committee an invaluable resource to program planning of the county 4-H program.
- Work to identify human resources in the community that can assist with varying components of the 4-H program (e.g., local chef to assist in coaching the Special Foods Contestants).
- Arrange special features in local media (i.e., newspapers, radio, and television) to promote 4-H throughout the year.
- Assist in identifying barriers of entry for youth into 4-H programs and find solutions.

Youth Voice

- There were no youth in attendance. It was asked of each club to come to a meeting and present a topic

Public Comment

- No public present at meeting.

Next Meeting:

After commissioners approve committee members

Adjourn

Motioned by Chambliss to adjourn at 8:13 pm, seconded by James. Motion carried.

Next Meeting:

Schedule rest of the year meetings. All meetings will be held at the Walter Taylor Building

May 6th at 6:30 pm --Budget meeting June 10/11 tentatively

September 23,2025 at 6:30 pm

November 4,2025 at 6:30 pm

Respectfully submitted by: Heather Chambliss Pennington County Extension Board Member

DRAFT